



Year 12: End-of-Year Arrangements

CLASS OF 2023

Individual Graduation Photos Day

Individual graduation portraits will be taken on **Tuesday 22 August** from 11.30am-1.45pm.

Dress: Full winter uniform with jumper and/or blazer. (Gowns will be provided)

[Order photos from MSP Photography](#)

Pre-exam preparation

To support our students with preparation for VCAA examinations, we will be running a holiday and weekend practice exam schedule.

The practice examinations during the holidays will run from **Monday 18 September to Wednesday 20 September**. There will be two sessions per day in the Marian Gym:

- 9.00am-12.15am
- 1.00pm-3.45pm

Weekend sessions will run in Term 4:

- **7 and 8 October**
- **14 and 15 October**
 - **Saturdays:** 9.00am-12:15pm and 1.00pm-3.45pm
 - **Sundays:** 9.00am-12:15pm

Friday afternoons sessions:

- **1.30pm-4.45pm**
 - Friday 6 October
 - Friday 13 October

After Friday 20 October, students will still be able to attend classes, following their normal timetable. There is also the opportunity to consult individually and informally with their subject teachers outside normal class times.

Lockers

Students are required to clear their lockers by **Thursday 19 October**.

Final Day: Friday 20 October

- Breakfast will be provided for the students from 8.00am. This is an opportunity to gather with staff to celebrate their last day of school.

- Following breakfast, students will gather in Student Advocate Groups for some final advocacy time.
- Students will then proceed to the whole school assembly at 10.00am. Parents are most welcome to attend this.
- Lastly, the students will participate in the student-led Leave-taking Ceremony where there will be reflections from some students and staff.
- Students are required to leave the campus following the Leave-taking Ceremony.
- Students are required to wear their full summer uniform on their last day. Students may wear their Year 12 rugby top if they wish.

The CMC Student Code of Conduct continues to apply to students during the examination period. No student is to come to school under the influence of alcohol or drugs.

Written Examinations

On **Tuesday 24 October**, the first of the written VCE examinations will commence with VCE English.

- Students may wear casual comfortable clothing for their Units 3 and 4 examinations.
- Year 12 Year Level Leaders will be on campus in Coolock House from 7.30am on this day.
- For urgent contact outside school hours, contact the Year 12 Level Leaders on 0400 562 672. Within school hours, please contact the General Office between 8.00am and 4.30pm and they will direct your call to the Year 12 Level Leaders.
- The final VCE Units 3 and 4 examinations will take place on Wednesday 15 November.

Graduation Celebrations

We look forward to celebrating the graduation of the Class of 2023.

GRADUATION GOWN COLLECTION: Wednesday 15 November

Gowns will be available for pick up from the Sr Ana Building (Room AVG2) from 9.00am to 11.00am on Wednesday 15 November. Students are required to wear these to the Graduation Mass. Gowns must be returned to the Cathedral Hall (located at the Short St side of the Cathedral) immediately

following Mass and before leaving the Cathedral. Gowns not returned to the Hall by this time will incur a late fee.

GRADUATION MASS

The Graduation Mass will be held in the Sacred Heart Cathedral on **Thursday 16 November 2023** from 5.00pm to 6.30pm.

- Dress: Smart Casual with Graduation Gowns
- Students are asked to arrive by 4.00pm to have the Class of 2023 Graduation Photo taken on the Cathedral steps.
- We ask that families and guests arrive by 4.45pm to ensure that they are seated and ready for Mass to commence at 5pm sharp.

GRADUATION CELEBRATION EVENING

Following the Graduation Mass, the Graduation Celebration evening function will be held at the Mercy Junortoun Sporting Precinct, from the conclusion of the Mass (approximately 7.00pm) until 11.00pm.

Invitations will be sent in early Term 4. A photographer will be available throughout the event.

The CMC Student Code of Conduct will continue to apply during this event.

Year 12 Laptops: Return or Purchase

Year 12 students need to return their laptop (with bag and charger) by the close of business **Friday 1 December** to the St Mary's IT Office, located in the Library.

Alternatively, families may choose to purchase the laptop. Further information regarding purchasing details will be shared with families in the coming weeks.

CONDITION AND REPAIRS

Check the laptop for signs of damage before returning. As per the ICT Acceptable Use Agreement, if the laptop has sustained damage and requires repair, a charge will be calculated and advised to families.

You will have the option of either:

- Purchasing the laptop or
- Having the amount charged to your school fees account.

PURCHASE

If you wish to purchase the laptop (commencing Monday 2 October) the process is:

- Students go to the Finance Office with their laptop (serial number is required).
- Make the payment for the cost of the laptop, to be advised by the IT Department (this cannot be added to your school fees account).
- Back up your work.

- Return the laptop to the IT office and confirm payment has been made.
- Laptop will be re-imaged.
- Upon confirmation of payment, the IT staff will advise when to collect your laptop.

Pathways, Results and Careers Support

VCAL PATHWAYS

Students should see the Careers Team and our Applied Learning Leader, Ms Madeline Halstead, to discuss pathway planning support if required.

All Year 12 VCAL students will be contacted offering a careers consultation with the Careers Team during the VCE Exam period.

VCE RESULTS: Monday 11 December

Students will be able to access their VCE results, ATAR and ATAR subject scores via the internet, from 7.00am.

CAREERS SUPPORT

The Careers Office will be open from 9.00am until 4.00pm on **Monday 11 and Tuesday 12 December**.

Further information regarding careers support will be provided in the coming weeks.

College Magazine: Living Mercy 2023

All Year 12 students will receive a complimentary printed copy of the 2023 College magazine, *Living Mercy*.

Students may collect their magazine from the St Mary's General Office between **Monday 4 December and Friday 15 December**.

Alumni 'Class of 2023'

As a new member of the CMC Alumni (Past Students' Association), we invite the Class of 2023 to register their contact details to be informed of relevant news, upcoming events and to stay connected to former classmates. [Alumni Registration Form](#)

Year 12 Emails

All Year 12 email accounts will be closed on **Wednesday 13 December**.