



Excursions & Activities Approval

via PARENT ACCESS MODULE (PAM)

<https://pam.cmc.vic.edu.au>

This feature allows parents and carers to approve their child's participation in any activity outside the College.

Parents and carers will receive an email requesting they log in to PAM for excursion/activity details. Approval is required for their child to attend any external College event.

STEP 1 Log into PAM <https://pam.cmc.vic.edu.au/>

STEP 2 Click on the applicable child and select excursion activity.

STEP 3 Find the event that is incomplete and click to view. Please ensure you read details carefully.

STEP 4 Provide consent and confirm that your child's medical profile is current.

STEP 5 Confirm.

Changes Any changes to your confirmation must be communicated to the College by contacting the applicable campus

Features of the Parent Access Module (PAM)

PAM provides real-time access to keep parents updated with their child's:

- Progress including Learning Behaviours and Reports
- Timetable
- Personal details – view details and if details are not accurate please email info@cmc.vic.edu.au
- Attendance – view and record absences
- Medical Profile – update your child's medical information at any time
- Excursion Activities – grant permission for excursions
- Interview Bookings – online booking for Pastoral Planning Day, Parent Teacher Interviews, etc.