

# Student Supervision

## COVID-19 COLLEGE PROCEDURES TERM 3: STUDENTS ON SITE

### Introduction

The following procedures have been developed by Catherine McAuley College in response to the COVID-19 pandemic. They align with Federal and State Government advice and consider the safety and wellbeing of our College community. This information details the procedures for students who are on site in Term 3.

This will ensure that the school can safely accommodate students of essential services workers during the school hours of 8.30am to 3.30pm, with the appropriate level of staff supervision.

Supervision (not teaching) is only available for families of Years 7-10 students who cannot care for their children at home during school hours and have no other options for supervision. Students who must attend school will be undertaking the same remote learning program as those who are learning from home.

### Criteria

On-site supervision will be available for Years 7-10 students in the following categories:

- children whose parents cannot work from home and where no other supervision arrangements can be made;
- vulnerable children including:
  - o children in out-of-home care
  - o children deemed by Child Protection and/or Family Services to be at risk of harm
  - o children identified by the school as vulnerable (including via referral from a family violence agency, homelessness or youth justice service or mental health or other health service).
- any child with a disability.

In accordance with the guidelines provided by the authorities, the College will provide a limited number of Years 7-10 students with the option to attend the College for supervision (not teaching) during school hours in Term 3.

Due to resourcing and supervision ratio requirements, this option is only available for students who cannot be cared for or learn from home. This is to ensure that we are protecting our staff, students, and families to the greatest extent possible and is in line with Stage 3 Coronavirus Restrictions.

### Duty of Care - College

It is clearly understood that the COVID-19 virus survives a significant amount of time on surfaces and the College has a duty of care to prevent the spread of the virus as far as is reasonably practicable.

In order to effectively manage this, movement around the College will be strictly limited, and a significant increase in hygiene practices will be necessary.

Professional cleaning and sanitisation of the designated area students will be allowed in (Sr Aloysius Martyn Building - Coolock) will be undertaken at the end of each day and will include, as a minimum, the disinfection of:

- Workstations and desks in the designated area;
- Touch points, exit push buttons and door handles;
- Floors.

## Duty of Care - Families

To ensure the health and wellbeing of all students and staff during supervised study, each person will be required to complete the Australian government-approved symptom checker at:

<https://www.healthdirect.gov.au/symptom-checker/tool/basic-details>

If there is a suspected or confirmed COVID-19 diagnosis in your family, please advise the College immediately via email [info@cmc.vic.edu.au](mailto:info@cmc.vic.edu.au).

We also request that students who feel unwell remain at home.

## Supervision

Members of the College Leadership Team and Education Support Staff will provide supervision each day and will also be required to disinfect their work areas between supervision shifts.

## Daily Procedure Guidelines

- All students **are required** to provide and wear their own face mask each day.
- All students will be temperature tested on arrival.
- Students are not required to wear their school uniform during this period of on-site supervision.
- Students requiring supervision will be required to attend the Coolock Campus (the St Mary's Campus **will not be** operating as a supervision space).
- Supervision will take place in the Sr Aloysius Martyn (SAM) building.
- Entry to the Coolock Campus will be via the visitors' entrance, Gate 3 from St Vincent's Rd (or as per normal bus arrival). Other family members are required to remain in their vehicle.
- The SAM Building will be set up for student supervision during the hours of 8.30am and 3.30pm
- Students will enter the building via the main entrance on level 1. Signage will indicate this.
- Students will sign in and out each day and must remain onsite during the hours of 8.30am and 3.30pm.
- A staff member will be there to greet students on arrival and conduct the Australian government-approved symptom checker and temperature check.
- Students will then be directed to the hand sanitation station.
- During the day, internal movement around the College will be strictly limited to the SAM Building, associated bathrooms, and the adjacent outdoor grassed area. These areas will be clearly marked and defined.
- Students will need to disinfect their work areas regularly throughout the day; they will be provided with materials for the cleaning of their personal study spaces and technology.

- Of course, students and staff will continue to practice the required 1.5m social distancing
- Students will need to check Simon Daily Messages and their emails to keep up to date with instructions from their teachers and mentor. Students will be following the same curriculum as other students who are learning from home.
- Students are asked to only bring what they need for the day, for example:
  - Books
  - Laptops
  - Headphones
  - Food and water (the canteen will not be open)
  - Personal medications.
- During this period, students will need to take everything home with them at the end of the day as access to lockers or other areas of the College will not be available.

### **Notifying the College**

Families are requested to provide notification no later than Tuesday 11 August to the Principal, Brian Turner, if their child requires supervision, with the following information:

- Student's name
- Student's year level
- The reason why their child is unable to learn remotely
- The days your child will be attending
- Confirm the results of the Australian government-approved symptom checker at <https://www.healthdirect.gov.au/symptom-checker/tool/basicdetails>
- Families will be contacted by a member of the Leadership Team to confirm the approval to attend.

Please complete the above details via this link: [LINK](#)

We thank our families for their understanding and support in ensuring the safety of all during this time.